



## **JCSU Executive Committee Meeting - Minutes**

*Held 6th January 2024 at 4:30pm on Microsoft Teams.*

### **Present**

Adi Mishra, AM (President)  
Kieran Leete, KL (Vice-President)  
Dom Swift, DS (Treasurer)  
Anna Putland, AP (Secretary)  
George Dickenson, GD (Comms Officer)  
Ewan Cornwall, EC (Freshers' Officer)  
Jenni Buss, JB (Freshers' Officer)  
Devavrat Verma, DV (International Officer)  
Sarah Marsh, SM (LGBTQ+ Officer)  
Leah Neves Gomes, LNG (Services Officer)  
Edith Stewart, ES (Environmental and Ethical Affairs Officer)  
Belle Richmond, BR (Female and Non-Binary Welfare Officer)  
Tara Buxton, TB (Women's and Non-Binary Officer)  
Abena Appiah, AA (Ents Officer)  
Becca Juman, RJ (Ents Officer)

### **Absent**

Shams Ullah, SU (Ethnic and Religious Minorities Officer)  
Muzammal Mushtaq, MM (Access Officer)

### **Quick Summary**

- The Committee discussed:
  - progress that members had made with organising events.
  - rough election dates for vacancies on the JCSU and also for gym reps
  - how it best reflect on the ongoing Israel/Palestine conflict
  - budget viewing platform updates
  - Jesuan magazine photograph for all female & non-binary sports members
- The Committee **approved**:
  - the affiliation of Yarn society.
  - KL request to spend >10% of the VP's budget on drinks before Halfway Hall

*Meeting opened at: 14:31*

## **Administrative Matters**

### **9.0. Apologies**

SU, MM.

### **10.0 Approval of draft minutes**

The Committee **APPROVED** the draft minutes from [17/12/23](#) as the official record.

## **President**

### **11.0 Thank you**

- AM thanked all members for the background work that they have done over the Christmas break. He said that he was mindful everyone will be busy during Lent term, but urged them to continue to send him updates, and also make him aware if they had too much on at any point.

### **12.0 Events/Officer updates**

- AM asked officers responsible for organising events where they were up to.
  - Refreshers Week
    - EC outlined the provisional timetable for Refreshers week. He said that he still needed to speak to Danny about booking the Brewery Room for some events.
    - JB said that she would put the timetable on the group chat. ([AP 12.1](#))
    - AM asked whether EC & JB had any organisational things left to do. KL recommended that they email the Porters with the timetable to ensure that they were happy with it.
    - JB added that she would put the timetable on the group chat. She said that she had made a poster providing a 10-day overview of events, and had also created posters outlining each day's events to post on the JCSU Instagram page.
    - DS also suggested that EC & JB make a plain text document of the timetable as he was asked for one last year. ([AP 12.2](#))
    - AM asked how the Superbop was going. EC said that they had sold 330 tickets so far which equated to £849, but they were expecting a big number to be bought by both Homerton and Trinity.
    - JB said that they had received feedback that lots of people were going to Wednesday Revs and so may be reluctant to go out two nights in a row. AM & KL thought that this wouldn't be a problem.
    - EC added that he was confident all tickets would sell as there were lots of avenues that he and JB could use to encourage people to buy more.
  - Week of the Woman
    - TB said that she had spoken with the yoga instructor and could confirm a yoga session would take place on Wednesday 6th March at 17:15.

- For Thursday 7th March, she said that she was planning a themed formal. She explained that she had intended it to be on Friday 8th (International Women's Day), however she had been in contact with college who informed her that they did not hold themed formals on Fridays.
- She also said that she still needed to secure a speaker and a room for the event. She was hoping to book the Bawden room. AP suggested filling in the booking form on JNet.
- International & ERM Events
  - EC highlighted that there was a clash, on Wednesday 17th January, with the Refreshers Formal and the ERM x International board games and pizza night.
  - DV thought it best that he move the date of the ERM x International event to Thursday evening, and said that he would organise this. ([AP 12.3](#))
  - DV also shared that he was planning a themed formal with the Jesus Africa Fund. He said that the provisional date was 1st March. KL highlighted that this was a Friday and suggested he plan for Wednesday instead.
- LGBTQ+ Events
  - AM asked SM whether she had any themed formals planned for Lent term. SM said that she hadn't and was worried about potentially having too many.
  - KL thought it would be fine if they were themed right: i.e., one in February for LGBTQ+ History Month would be significantly different to one held later for Pride. He also said that it would still be possible to organise one if she wanted to pursue this.
  - SM said that she was trying to organise semi-regular weekly events on Saturday evenings. She also said that she was in the process of arranging an Open-Mic night with the DramaSoc in J-Bar. She said it would be a university-wide event. LNG said that she thought this would be very popular, so it was worth advertising well. SM said that she would publicise it on the Cambridge Theatre page.
- Welfare Events
  - On the topic of themed formals, BR suggested that she could do a blue-themed formal. AM thought that this would be a very good idea.
  - KL said it may also be worth contacting the John Hughes Art Festival to see if they were interested in holding one.
  - BR said that she had come up with lots of different ideas for welfare events, and thought it would be nice to organise something special for Valentine's Day. She said that she was yet to put together the official termcard, but thought that she should get a second opinion on it. ([AP 12.4](#))
  - BR asked that all members with Welfare responsibilities send her their photos and bios so that she could make an Instagram post, and assign drop-in hours. ([AP 12.5](#))

- KL highlighted that with no current Mental Health and Disabilities Officer, it is necessary to decide who will organise Thursday Treats. AM said that he would discuss this more with the officers who had welfare responsibilities. ([AP 12.6](#))
- DS highlighted that the Mental Health & Disabilities Officer's budget is overspent by 33%. He wasn't sure why the budget wasn't increased to accommodate this, and said that he would talk to the previous Treasurer. ([AP 12.7](#))
- Green
  - AS asked ES what she was looking to do. ES said that she needed to arrange lots of meetings - e.g., with catering about the sourcing of produce.

### **13.0 Election dates**

- AM highlighted that there are currently vacancies for: Male & Non-Binary Welfare Officer, Mental Health & Disabilities Officer and also Gym representatives. He suggested that we hold elections for these positions at the end of January.
- GD said this was a good idea as there is a lot going on at the beginning of term, and it would give people time to create manifestos etc. He also clarified that Gym representatives will be part of the same ballot.

### **14.0 Comms Criteria and plan**

- AM said that he and GD had drafted a brief set of criteria for using each of the different JCSU Comms channels. He agreed to circulate this to all members. ([AP 14.1](#))
- GD requested that people send him anything they wanted to be added to the Bulletin.

### **15.0 Support for those affected by conflict in Gaza**

- AM said that he thought it important for the Committee to reflect on what could be done for students affected by the horrifying and tragic loss of life occurring in the Middle East at the moment. He suggested refreshing students' memories on the various welfare points of contact.
- The Committee expressed sympathy for those affected by the crisis and
- BR said that she was currently trying to redo the Welfare guide, so it would be worth signposting specific contacts to help students deal with the ongoing conflict. KL related to updating things, it would be good to look at the Welfare signs in the Jlibrary toilets.

## **Vice President**

### **16.0 Halfway Hall drinks reception**

- KL asked for the Committee's permission to spend over 10% of the VP's budget on the drinks reception before the Halfway Hall Formal.
- DS noted that this was an established practice and constitutionally appropriate. However, in the interests of acting in good faith, the permission of the committee should be sought.
- The Committee voted and **APPROVED** his request unanimously.

## **Treasurer**

### **17.0 Affiliating Yarn Society**

- DS shared that the Yarn Society is seeking affiliation and funding (£65) for the remainder of the year for crocheting equipment and snacks. He thought that their request was reasonable, and within the JCSU's budget for new societies. He added that this was provided products created with the materials are kept by the society.
- The Committee voted and **AFFILIATED** Yarn Society unanimously.

### **18.0 Budget viewing platform**

- DS also updated the committee on the progress he had made with sourcing a platform to view live budgets on. He said that his friend, at Warwick University, was willing to share the web based system he has developed which allows officers in his society (of comparable committee size) to view their budgets instantly without having to ask the Treasurer directly. DS said that he would investigate further with GD. ([AP 18.1](#))

## **Services Officer**

### **19.0 Jesuan magazine photo**

- LNG shared that the theme for this year's Jesuan magazine is women in sports. A big photograph for this is due to be held on Saturday 20th January at 11am. It is for all female and non-binary sports members to be part of. She said that she will send an email out about this, but requested that everyone spread the word.
- She also highlighted that the sports and societies list on the JCSU Website needs updating. ([AP 19.1](#))

## **Secretary**

### **20.0 Lent term meeting time**

- AP said that it would be good to finalise a day and time for weekly Committee meetings during Lent term. It was agreed that these will be held on a Saturday evening at 6pm, preferably in either the Bain or Fulburn rooms.

### **21.0 - Any Other Business [AOB]**

- AM mentioned that he was planning an introductory email to all undergraduates introducing the Committee and things that it is doing. He asked everyone to let him know if there was anything they particularly wished him to include.
- KL asked that everyone encourage people to attend the first Friday Night Jesus on 19th January.

- KL also let everyone know that JCSU jumpers were delivered today (6th January). LNG said that she was happy to take the photos, and members should let her know when they were free.

*Meeting closed at: 17:32*

*The next meeting will be held on 20th January, at 6pm. Room is yet to be confirmed.*

### **Action Points**

<b><u>Action</u></b>	<b><u>Description</u></b>	<b><u>Assigned to</u></b>
AP 2.1	Update task-list to include policies.	SU & GD
AP 2.3	Organise a meeting with Danny for the beginning of Lent term to share plans for events.	AA & BJ
AP 2.4	Create a timetable detailing the sporting events due to be streamed from J-Bar.	AA & BJ
AP 5.1	Find out more about the details of the prescription reimbursement policy from CSU President.	DS
AP 6.1	Circulate current JCSU budgets to JCSU members.	DS
AP 7.3	Send DS your phone number to be added as an Admin to the Community WhatsApp page.	All Committee Members
AP 8.1	Change the JCSU Instagram password.	DS
AP 12.1	Add the Refreshers Week timetable to the group chat.	JB & EC
AP 12.2	Make a plaintext document of the Refreshers Week timetable.	JB & EC
AP 12.3	Rearrange the ERM x International Event for Thursday evening.	DV
AP 12.4	Create an official welfare term card.	BR
AP 12.5	Send BS photos and bios for the JCSU Welfare Instagram.	All Officers with Welfare Responsibilities
AP 12.6	Discuss the feasibility of Thursday Treats.	AM & KL
AP 12.7	Investigate overspending of the Mental Health & Disability budget	DS
AP 14.1	Circulate Comms criteria to JCSU members.	AM
AP 18.1	Further investigate the online budget viewing platform.	DS & GD
AP 19.1	Update the sports and societies list on the JCSU website.	GD