



## **JCSU Executive Committee Meeting - Minutes**

*Held on 3rd February 2024 at 6pm in the Coleridge Room.*

### **Present**

Adi Mishra, AM (President)  
Kieran Leete, KL (Vice-President)  
Anna Putland, AP (Secretary)  
George Dickenson, GD (Comms Officer)  
Devavrat Verma, DV (International Officer)  
Jenni Buss, JB (Freshers' Officer)  
Ewan Cornwall, EC (Freshers' Officer)  
Abena Appiah, AA (Ents Officer)  
Becca Juman, RJ (Ents Officer)  
Tara Buxton, TB (Women's and Non-Binary Officer)  
Sarah Marsh, SM (LGBTQ+ Officer)  
Leah Neves Gomes, LNG (Services Officer)  
Belle Richmond, BR (Female and Non-Binary Welfare Officer)  
Sean Dimmock, SD (Male and Non-Binary Welfare Officer)  
George Thomson (Mental Health and Disabilities Officer)  
Edith Stewart, ES (Environmental and Ethical Affairs Officer)  
Shams Ullah, SU (Ethnic and Religious Minorities Officer)  
Dom Swift, DS (Treasurer)

### **Absent**

Muzammal Mushtaq, MM (Access Officer)

### **Quick Summary**

- The Committee discussed:
  - creating a taskforce for reviewing the JCSU Constitution
  - a Camvote proposal
  - anti-spiking lids
  - the practicalities of a Bulletin summary
- The Committee voted to:
  - Affiliate Green Society with a £75 budget
  - Affiliate Eliot's Face, but postpone allocating a budget.

*Meeting opened at: 16:02*

### **Administrative Matters**

#### **46.0. Apologies**

MM

## 47.0 Approval of draft minutes

The Committee APPROVED the draft minutes from [27/01/24](#) as the official record

## 48.0 Progress on action points

<u>Action</u>	<u>Description</u>	<u>Assigned to</u>
<b>AP 2.1</b>	Update task list to include policies. - Done	SU & GD
<b>AP 2.4</b>	Create a timetable detailing the sporting events due to be streamed from J-Bar. - AM asked BJ & AA to finalise a list and circulate it to college members. He noted that if the events being streamed aren't publicised, then it is unlikely people will attend. - KL agreed and asked BJ & AA to create an Instagram post for the main JCSU account.	AA & BJ
<b>AP 12.7</b>	Investigate overspending of the Mental Health & Disability budget - DS said that the budget will require more funding. - AM said that this can be resolved by using some of the President's budget.	DS
<b>AP 18.1</b>	Further investigate the online budget viewing platform. - DS said that he was due to speak to a friend about this, and would report back.	DS & GD
<b>AP 19.1</b>	Update the sports and societies list on the JCSU website. - Done	GD
<b>AP 27.1</b>	Write a summary of the events which took place during Freshers week and send it to AM. - Done	KL
<b>AP 27.2</b>	Write a summary of the events which took place during Refreshers week and send it to AM. - Done	JB & EG
<b>AP 27.3</b>	Write a summary of the sporting events which have taken place since the beginning of this academic year and send it to AM. - Done	LNG
<b>AP 27.4</b>	Start a document to keep track of what you have done. - Ongoing	All Committee Members
<b>AP 36.1</b>	Speak to the Domestic Bursar about the feasibility of creating a separate opt-in link on JNet which displays the nutritional information of Caff meals. - AM said he would do this next time he spoke to the Domestic Bursar.	AM
<b>AP 40.1</b>	Draft and send AM a summary of what you have achieved/been working on this term. <del>This needs to be done by EOD 29th January.</del>	All Committee Members

	- Done	
AP 43.1	Speak to TB about who restocks college sanitary products. - TB said that she was in the process of checking this.	KL
AP 45.1	Follow up on the possible implementation of 'do not disturb' signs throughout college. - LNG said that she had spoken to the Domestic Bursar, however he had recommended that she contact Tutorial about the signs. She said she would do this and report back.	LNG

## **President**

### **49.0 Taskforce for reforming JCSU Constitutional/democratic processes**

- AM thought that given that the new Constitution has not passed, this might be an opportune moment to review it to see how JCSU governance and democracy could be improved. He didn't feel that the current Constitution reflected how members engaged with the Executive Committee, noting that the current system was reliant on OGMs which very few people attended. In fact, Committee members are often required to leave the room so that quorum may be reached.
- KL and DS agreed. KL added that most people were not equipped with how to approach OGMs; and DS said that the system was open to misuse.
- AM said that this would be a big project. Timeline wise, he was hoping that it could be finalised by early Michaelmas 2024. He wanted to involve various people in the project - including the Comms officer, and also people outside the Committee. This, he thought, would provide greater perspective.
- AM asked AP to have a think about this and investigate other forms of democracy which are used within organisations similar to the JCSU. ([AP 49.1](#))

## **Treasurer**

### **50.0 Green Society Affiliation**

- DS shared that ES had initially submitted a budget request of £106 to affiliate Green Society. However, he had recommended affiliation with £75 in light of other Officer related society budgets, and where we are in the financial year.
- ES had amended her budget proposal to this amount. She asked for £30 for snacks for clothes swaps and plant sales; and £45 for snacks for speaker meetings.
- The Committee voted, and **AFFILIATED** Green Society unanimously. It **APPROVED** the £75 budget.

### **51.0 Eliot's Face Affiliation**

- KL declared an interest in Eliot's Face: he said that he was going to be a member of the Eliot's Face Committee. He explained that Eliot's Face is a college based arts magazine that was founded in 1909 and relaunched in 2000. Its aim is to publish articles, poems, photographs, short stories etc. He said that the previous editors graduated last year, and no one took it over

in Michaelmas which meant that no budget was submitted. However, it now has a new team and editors behind it.

- DS said that it had submitted a budget request for £800 and, of that amount, £650 was for printing. He thought that given the remaining budget for setting up new societies was significantly lower (£260) than the £800 requested, it would not be feasible to grant the request.
- AM agreed and asked that Eliot's Face provide more specific information as to the number of copies they would publish, and details about their quality.
- The Committee voted, and **AFFILIATED** Green Society unanimously. It **POSTPONED** approving the budget.

## **52.0 Camvote proposal**

- DS said that the JCSU currently uses Camvote which is an online voting system. He added that this system was more secure than the SU version which had experienced hacks and data leaks.
- DS said that the JCSU is currently the chair of Camvote, and so has obligations for its running. He said that, last term, a meeting between JCRs failed to reach a quorum. As a result, it is necessary for JCSU to organise an OGM for the consortium. He revealed that a previous JCSU member Lewis Westwood-Flood (Comms Officer 2021-22) had offered to take on the work for this OGM, and was proposing governance changes - namely, a centralised group of people to manage the system.
- GD shared that the system works very well, and it would be a shame to lose it. AM agreed, adding it allowed the JCSU to see results instantly and didn't require liaising with the CSU.
- The Committee agreed to accept the changes, to ensure the system has a long term future.

## **Women's and Non-Binary Officer**

### **53.0 Anti-Spiking Lids**

- TB said that AM had asked her to organise the sourcing of anti-spiking lids for J-Bar. She said that she had got a quote from the supplier used last year (Nightcap). They were charging £90 for 500 non-reusable ones; and £335 for 100 reusable ones.
- TB added that she found a large quantity of non-reusable anti-spiking lids which were purchased by the JCSU previously, but have never been used. She thought that these would last until at least the start of Michaelmas.
- KL said that Trinity Hall had reusable bottle anti-spiking lids. He asked TB to investigate purchasing these. ([AP 53.1](#))
- TB said that the supplier was based in America, so she was open to working with ES to find sustainable alternatives.
- AM thought it would be a good idea to hold off purchasing anything imminently, and instead to take stock.
- JB added that Freshers had received anti-spiking lids in the Freshers welcome packs. Although she noted that they weren't widely used. She thought this could be looked at for the next academic year.

## **Green Officer**

### **54.0 Butter Update**

- ES said that she had been thinking further about replacing the butter at formals. She said that a friend had suggested oil and balsamic as this would avoid plastic packaging entirely, and feel like an upgrade.
- SM highlighted that this could potentially be dangerous territory with allergens.
- AM agreed it wouldn't work as communal. BR proposed giving students individual ramekins that they could use to dip their bread in.
- Both KL and AM thought that this was an interesting idea.
- AM said he thought butter should remain as an option, but the default could be oil and balsamic instead. He advised ES to ask the Manciple to get his thoughts on this. ([AP 54.1](#))

## **Services Officer**

### **55.0 Buildings Committee Recap**

- LNG said that she attended the Buildings Committee this week. Her main takeaways were reminding the Comms officer to post notices about the introduction of bike sheds, and the introduction of storage facilities, for sports societies, inside the cricket pavilion.
- She also said that the Master had expressed an interest in making better use of the JCSU board outside Caff. She said that she would print and put up the red jumper photos once all members had confirmed which of their pictures they preferred.

## **Comms Officer and Secretary**

### **56.0 Bulletin Summary**

- GD & AP said that they were mindful their manifestos included a promise to provide a short summary of the weekly minutes in the Bulletin. They asked to discuss the mechanics of how this would work.
- KL thought that a summary should be included on a weekly basis; he thought that this would help bolster student engagement with the JCSU. AM agreed. He noted that Jagony Jaunt had had a positive wider impact; it has encouraged students to use the Anonymous Contact Form.
- AM said that, from a practical perspective, this should only include the key information discussed, and operate a week behind.

## **Secretary**

### **57.0 Meeting Time**

- AP said that KL had alerted her that Halfway Hall was due to be held on Saturday 10th February, so the Committee meeting next week would need rearranging.
- It was decided that AP should circulate a LettuceMeet to determine a suitable date and time. ([AP 57.1](#) & [AP 57.2](#))

### **58.0 Any Other Business [AOB]**

- SM highlighted some of the comments under the Jesus College Instagram post of the Pride flag that set a bad tone. She proposed asking College to hide the messages. AM thought that this was a sensible approach, and asked her to draft a message and send it to him for approval. ([AP 58.1](#))
- ES shared that she had met with the Gardner who was currently in the process of setting up a mint and rosemary patch for J-Bar. She said that he was also working on introducing plants into J-Bar.

*Meeting closed: 19:13*

## Action Points

<u>Action</u>	<u>Description</u>	<u>Assigned to</u>
AP 2.4	Create a timetable detailing the sporting events due to be streamed from J-Bar. <ul style="list-style-type: none"> <li>- AM asked BJ &amp; AA to finalise a list and circulate it to college members. He noted that if the events being streamed aren't publicised, then it is unlikely people will attend.</li> <li>- KL agreed and asked BJ &amp; AA to create an Instagram post for the main JCSU account.</li> </ul>	AA & BJ
AP 12.7	Investigate overspending of the Mental Health & Disability budget <ul style="list-style-type: none"> <li>- DS said that the budget will require more funding.</li> <li>- AM said that this can be resolved by using some of the President's budget.</li> </ul>	DS
AP 18.1	Further investigate the online budget viewing platform. <ul style="list-style-type: none"> <li>- DS said that he was due to speak to a friend about this, and would report back.</li> </ul>	DS & GD
AP 27.4	Start a document to keep track of what you have done. <ul style="list-style-type: none"> <li>- Ongoing</li> </ul>	All Committee Members
AP 36.1	Speak to the Domestic Bursar about the feasibility of creating a separate opt-in link on JNet which displays the nutritional information of Caff meals. <ul style="list-style-type: none"> <li>- AM said he would do this next time he spoke to the Domestic Bursar.</li> </ul>	AM
AP 43.1	Speak to TB about who restocks college sanitary products. <ul style="list-style-type: none"> <li>- TB said that she was in the process of checking this.</li> </ul>	KL
AP 45.1	Follow up on the possible implementation of 'do not disturb' signs throughout college. <ul style="list-style-type: none"> <li>- LNG said that she had spoken to the Domestic Bursar, however he had recommended that she contact Tutorial about the signs. She said she would do this and report back.</li> </ul>	LNG
AP 49.1	Think about reforming the JCSU Constitutional practices, and investigate other forms of democracy used in organisations similar to the JCSU.	AP
AP 53.1	Investigate purchasing reusable bottle anti-spiking lids.	TB
AP 54.1	Talk to the Manciple about changing the default option at formals from butter to olive oil and balsamic.	ES
AP 57.1	Circulate a LettuceMeet to Committee members.	AP
AP 57.2	Complete LettuceMeet.	All Committee Members
AP 58.1	Draft a message about hiding the comments of an Instagram post, and send it to AM for approval.	SM

